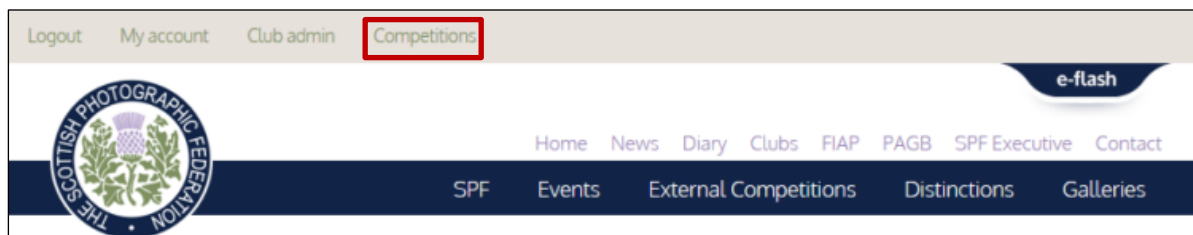
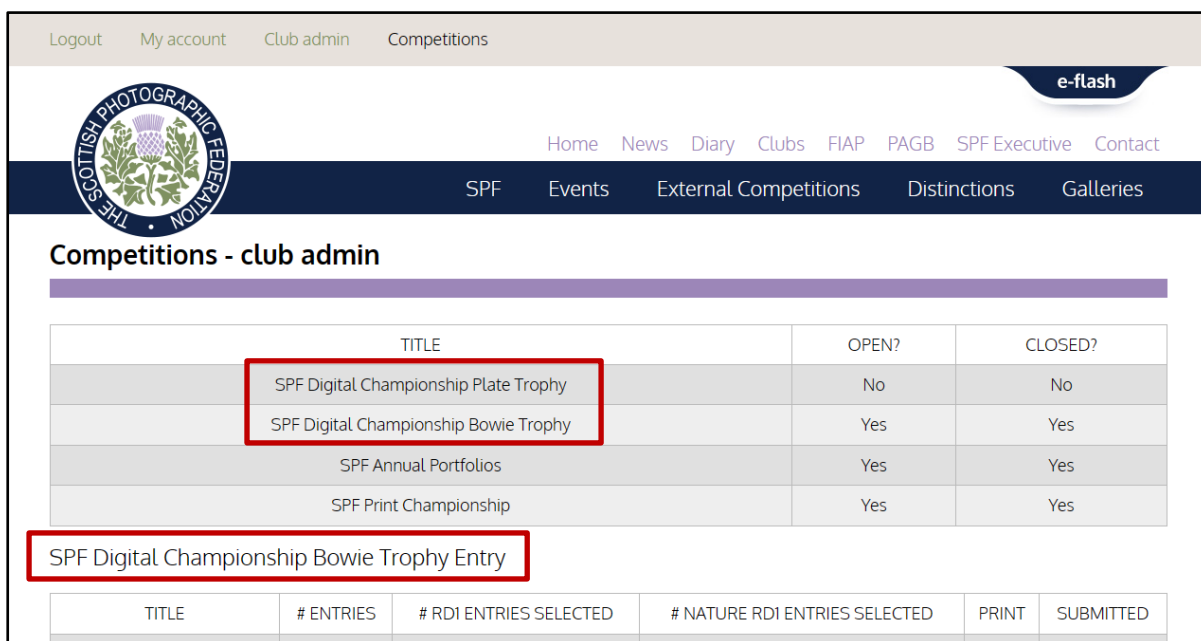


SPF Digital Guidance Notes – New Oct 2023

Once logged in to the Admin Area of the SPF Website (or followed the Competitions Link and logged in), Left Mouse Click on the Competitions text at the top of your screen to see the view below.



As soon as the Competitions are open you will see a choice of **TWO Competitions to enter** – EITHER THE SPF DIGITAL CHAMPIONSHIP PLATE TROPHY **OR** THE SPF DIGITAL CHAMPIONSHIP BOWIE TROPHY – **PLEASE DO NOT ENTER BOTH**



To start your entry left mouse click on the green text '**View/Edit/Submit**' under the SPF Digital Championship Competition heading you wish to enter i.e. **THE SPF DIGITAL CHAMPIONSHIP PLATE TROPHY OR THE SPF DIGITAL CHAMPIONSHIP BOWIE TROPHY**

SPF Annual Portfolios	Yes	Yes		
SPF Print Championship	Yes	Yes		
hip Entry				
ENTRIES	# RD1 ENTRIES SELECTED	# NATURE RD1 ENTRIES SELECTED	VIEW/EDIT/SUBMIT	SUBMITTED
0	0	0	view/edit/submit	No

SPF Digital Guidance Notes – New Oct 2023

This will allow you to start entering details of your first author by clicking on the green text area 'start your entry by adding an author'.

The screenshot shows the SPF website interface. At the top, there are links for Logout, My account, Club admin, and Competitions. Below this is a navigation bar with links for Home, News, Diary, Clubs, FIAP, PAGB, SPF Executive, and Contact. The main content area is titled 'Carluke Test' and includes a 'View' and 'Edit' button. A warning message states: 'To submit this entry to The Plate Trophy you must upload at least 15 images to your bank and you must select 10 first round images.' Below this, there are statistics: '# Entries: 0', '# Entries selected for first round: 0', and '# Nature entries selected for first round: 0'. A red box highlights a green text area that says 'Start your entry by adding an author'.

You will then see the following allowing you to complete the name of the author and upload the images for that author as required. *Don't worry about the order of either the authors or the images at this point. You will be able to change this later once all of your Bank of Images has been uploaded and your 1st Round Entries selected and confirmed.*

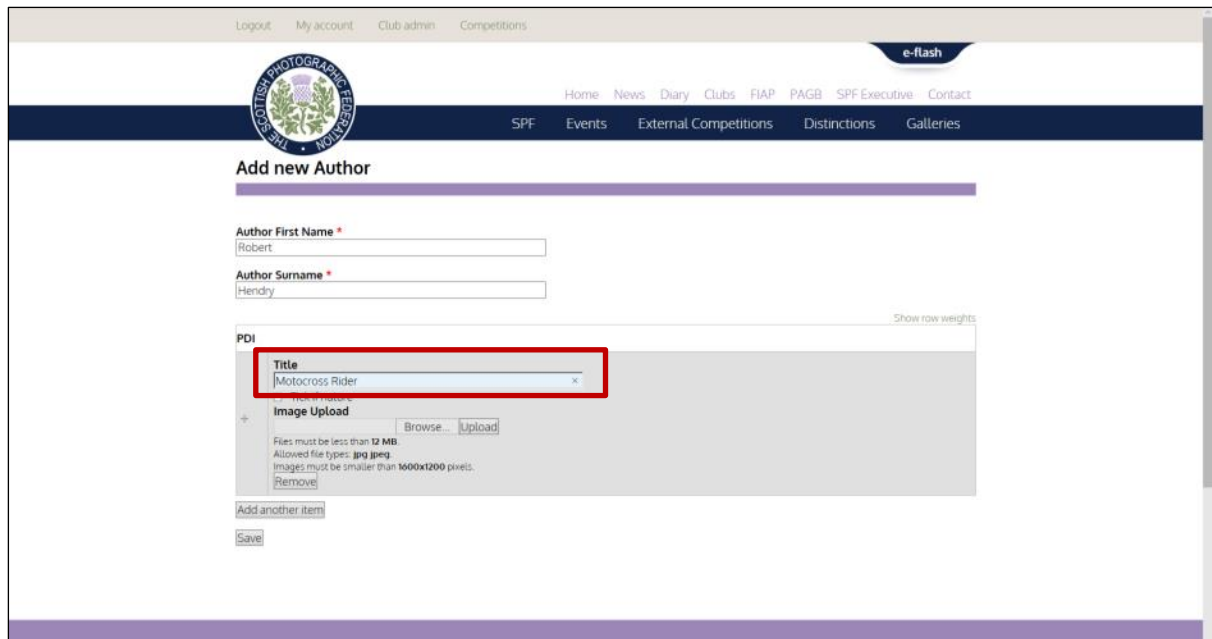
Start by adding the first author name – *PLEASE DO NOT INCLUDE DISTINCTIONS*

The screenshot shows the 'Add new Author' form on the SPF website. The form includes fields for 'Author First Name' (with the value 'Robert') and 'Author Surname' (with the value 'Hendry'). A red box highlights these two fields. Below the name fields, there is a section for 'PDI' (Plate Design Image) with a 'Title' field, a 'Tick if nature' checkbox, and an 'Image Upload' section with 'Browse...' and 'Upload' buttons. A note specifies: 'Files must be less than 12 MB. Allowed file types: jpg jpeg. Images must be smaller than 1000x1200 pixels.' There are also 'Add another item' and 'Save' buttons at the bottom of the form.

To add an image –

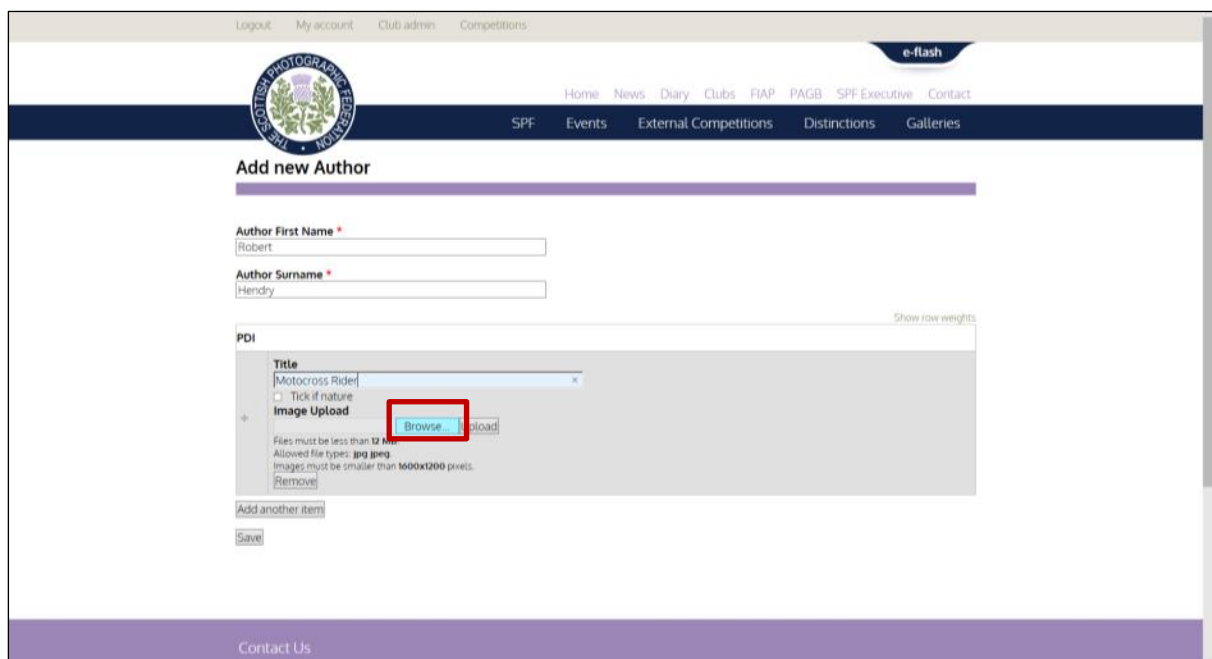
1 Enter a Title in the title box as you wish it read out – *NO PUNCTUATION OR ACCRONYMS PLEASE*

SPF Digital Guidance Notes – New Oct 2023



The screenshot shows the 'Add new Author' form on the SPF website. The form includes fields for 'Author First Name' (Robert) and 'Author Surname' (Hendry). Below these is a 'PDI' section with a 'Title' dropdown menu set to 'Motocross Rider', which is highlighted with a red rectangle. There is also an 'Image Upload' section with a 'Browse...' button and an 'Upload' button. The form has 'Add another item' and 'Save' buttons at the bottom.

2 Click to Browse to your Image Location.

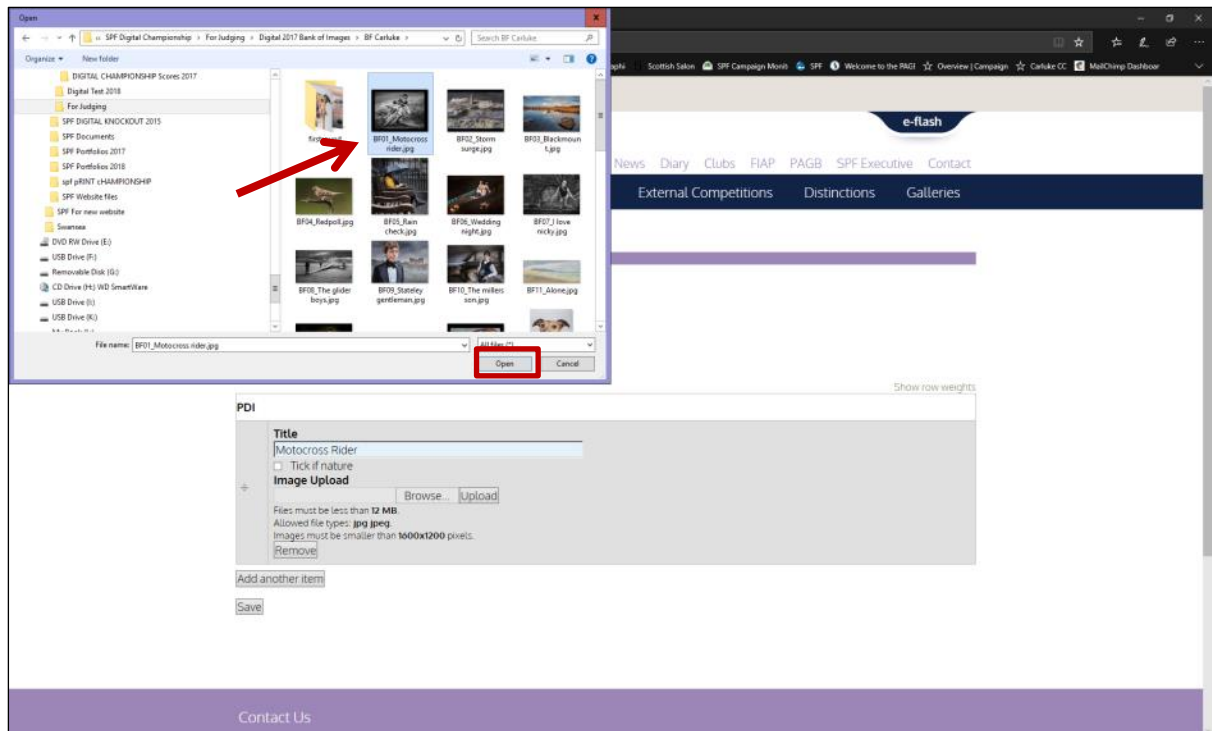


This screenshot is identical to the previous one, but the 'Browse...' button in the 'Image Upload' section is now highlighted with a red rectangle, indicating the next step in the process.

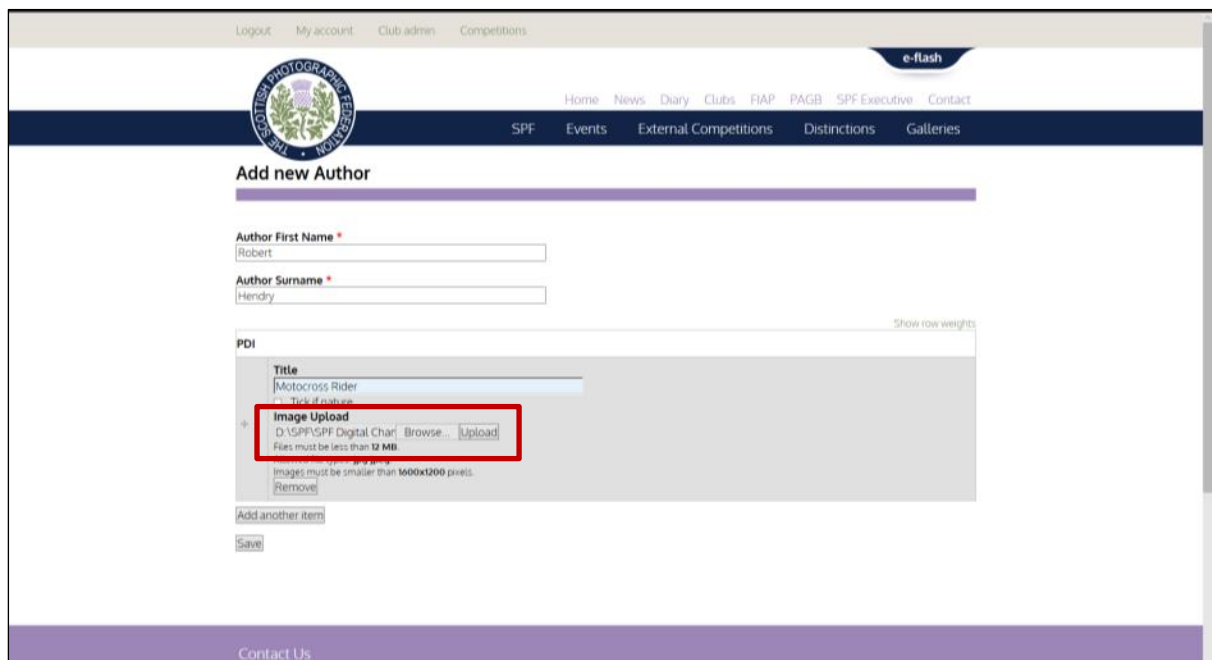
3 A new window will open allowing you to browse to the folder on your computer where the image you wish is stored.

4 Click once to select your chosen image and then click 'open'.

SPF Digital Guidance Notes – New Oct 2023



5 You will see that the location of the image file will appear alongside the upload button



6 Click 'Upload' button – Your picture will begin to upload.

(Note – It doesn't matter what the filename of the image you are uploading is as the website will correctly name it. It must however be an 8bit jpeg and no bigger than 1600x1200)

SPF Digital Guidance Notes – New Oct 2023

Logout My account Club admin Competitions

e-flash

Home News Diary Clubs FIAP PAGB SPF Executive Contact

SPF Events External Competitions Distinctions Galleries

Add new Author

Author First Name *
Robert

Author Surname *
Hendry

Show row weights

PDI

Title
Motocross Rider

☐ Tick if nature

Image Upload
D:\SPF\SPF Digital Char\ Browse... Upload

Files must be less than 12 MB.
Allowed file types: jpg jpeg
Images must be smaller than 1600x1200 pixels.

Remove

Add another item

Save

Contact Us

A thumbnail image will appear when complete *(Please Note your image is not yet saved)*

PDI

Title
Motocross Rider

☐ Tick if nature

Image Upload
PDI_motocross_rider.jpg (0.06 MB) Remove

Add another item

Save

7 Remember also to tick if a nature image *WHEN complying ONLY with the SPF Nature Definition*

PDI

Title
Redpoll

☒ Tick if nature

Image Upload
D:\SPF\SPF Digital Char\ Browse... Upload

Files must be less than 12 MB.
Allowed file types: jpg jpeg
Images must be smaller than 1600x1200 pixels.

Remove

Add another item

Carry on the same process as above **FOR ALL OF THE IMAGES FOR THIS AUTHOR** by clicking 'Add Another Item' for each additional image. **NB – YOU WILL HAVE A CHANCE LATER TO REORDER YOUR ENTRY**

SPF Digital Guidance Notes – New Oct 2023

The screenshot shows the 'Add new Author' form. At the top, there is a navigation bar with links: Home, News, Diary, Clubs, FIAP, PAGB, SPF Executive, Contact. Below this is a dark blue bar with links: SPF, Events, External Competitions, Distinctions, Galleries. The form itself has a header 'Add new Author' with a purple underline. It contains two input fields: 'Author First Name' with the value 'Robert' and 'Author Surname' with the value 'Hendry'. Below these is a section for adding new items, with a red box highlighting the 'Add another item' button.

Continue to enter the title, browse and upload the image as before.

The screenshot shows the 'Add new Author' form. At the top, there is a navigation bar with links: Home, News, Diary, Clubs, FIAP, PAGB, SPF Executive, Contact. Below this is a dark blue bar with links: SPF, Events, External Competitions, Distinctions, Galleries. The form itself has a header 'Add new Author' with a purple underline. It contains two input fields: 'Author First Name' with the value 'Robert' and 'Author Surname' with the value 'Hendry'. Below these is a section for adding new items, with a red box highlighting the 'Add another item' button.

ONCE YOU HAVE ADDED ALL OF THE ENTRIES FOR THIS AUTHOR CLICK THE 'SAVE' BUTTON AT THE BOTTOM. (Note – your entries will be lost if you leave the website before doing this)

The screenshot shows the 'Add new Author' form. At the top, there is a navigation bar with links: Home, News, Diary, Clubs, FIAP, PAGB, SPF Executive, Contact. Below this is a dark blue bar with links: SPF, Events, External Competitions, Distinctions, Galleries. The form itself has a header 'Add new Author' with a purple underline. It contains two input fields: 'Author First Name' with the value 'Robert' and 'Author Surname' with the value 'Hendry'. Below these is a section for adding new items, with a red box highlighting the 'Save' button.

Now continue to add another author by clicking on the green text 'Add Another Author'

SPF Digital Guidance Notes – New Oct 2023

Logout My account Club admin Competitions

Home News Diary Clubs FIAP PAGB SPF Executive Contact

SPF Events External Competitions Distinctions Galleries

BF Cartuke Camera Club

The changes have been saved.

To submit this entry you must upload at least 20 images to your bank (maximum 40) and you must select 8 first round images.

Entries: 2
Entries selected for first round: 0
Nature entries selected for first round: 0

* Club First Round Selection: select 8 images (max 2 per author, max 2 nature)

FIRST	SURNAME	TITLE	IMAGE	N	CLUB FIRST ROUND SELECTION *
Robert	Hendry	Motocross Rider			<input type="checkbox"/>
Robert	Hendry	First Light on Black Mount			<input type="checkbox"/>

[edit Robert Hendry](#) | [remove Robert Hendry](#)

[add another author](#)

* Club First Round Selection: select 8 images (max 2 per author, max 2 nature)

Contact Us
SPF General Secretary, 34 Braemar Crescent, Cartuke M13 4BH
Contact form

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Logout

Repeat the above process to enter that person's Name and images, remembering to click 'Save' before leaving the website.

Logout My account Club admin Competitions

Home News Diary Clubs FIAP PAGB SPF Executive Contact

SPF Events External Competitions Distinctions Galleries

Add new Author

Author First Name *

Author Surname *

Image Upload

File must be less than 12 MB
Allowed file types: jpg jpeg
Images must be smaller than 1600x1200 pixels

[Add another user](#)

[Save](#)

Contact Us
SPF General Secretary, 34 Braemar Crescent, Cartuke M13 4BH
Contact form

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Logout

Powered by Camera Club Websites

If you require to 'edit' a title or name, or to add another image to an author's images you've already uploaded. You can do so by clicking on the 'edit' option for that author – See below example

SPF Digital Guidance Notes – New Oct 2023

SPF Events External Competitions Distinctions Galleries

BF Carluke Camera Club

✓ The changes have been saved.

⚠ To submit this entry you must upload at least 20 images to your bank (maximum 40) and you must select 8 first round images.

Entries
5
Entries selected for first round
0
Nature entries selected for first round
0

* Club First Round Selection: select 8 images (max 2 per author, max 2 nature)

FIRST	SURNAME	TITLE	IMAGE	N	CLUB FIRST ROUND SELECTION *
Robert	Hendry	Motocross Rider			<input type="checkbox"/>
Robert	Hendry	First Light on Black Mount			<input type="checkbox"/>
Robert	Hendry	Loyal Companion			<input type="checkbox"/>
edit Robert Hendry remove Robert Hendry					
Cameron	Scott	Blackmount			<input type="checkbox"/>
Cameron	Scott	Rain Check			<input type="checkbox"/>
edit Cameron Scott remove Cameron Scott					

+ add another author

This will allow you to amend the entry or add another image to that author's entry

Author First Name *
Cameron

Author Surname *
Scott

PD1 Show row weights

Title
Blackmount
☐ Tick if nature
Image Upload
 bf03_blackmount.jpg (1023.62 KB) [Remove](#)

Title
Rain Check
☐ Tick if nature
Image Upload
 bf05_rain_check.jpg (976.23 KB) [Remove](#)

[Add another item](#)

[Save](#)

Contact Us

Remember to 'Save' your amendments before continuing.

Rain Check
☐ Tick if nature
Image Upload
 bf05_rain_check.jpg (976.23 KB) [Remove](#)

Arran Sunrise
☐ Tick if nature
Image Upload
 bf09_arran_sunrise.jpg (782.45 KB) [Remove](#)

[Add another item](#)

[Save](#)

SPF Digital Guidance Notes – New Oct 2023

CONTINUE TO ADD ALL OF THE AUTHORS AND IMAGES YOU REQUIRE TO COMPLETE YOUR CLUB'S BANK OF IMAGES FOR THE COMPETITION YOU HAVE ENTERED

Your Image Bank must be a minimum of - **BOWIE - BANK MIN 20, MAX 40 IMAGES OR PLATE - BANK MIN 15, MAX 20 IMAGES.** The website will keep a count for you.
(NB – There is no limit to number of images per author that can uploaded to your bank)

Carl Luke Test

✓ Author 1 has been deleted.

⚠ To submit this entry to The Plate Trophy you must upload at least 15 images to your bank and you must select 10 first round images.

Entries
20

Entries selected for first round
0

Nature entries selected for first round
0

* Club First Round Selection: select 10 images (max 3 per author, max 3 nature)

FIRST	SURNAME	TITLE	IMAGE	N	CLUB FIRST ROUND SELECTION *
Janet	Russell	Haunting			<input type="checkbox"/>
Janet	Russell	Incoming Flight			<input type="checkbox"/>
					edit Janet Russell remove Janet Russell
Cameron	Scott	Morning at New Lanark			<input type="checkbox"/>
					edit Cameron Scott remove Cameron Scott
Edd	Willis	Mistle Thrush		N	<input type="checkbox"/>

WHEN YOU HAVE SAVED THE IMAGES FOR YOUR LAST AUTHOR AND COMPLETED YOUR 'IMAGE BANK' YOU ARE READY TO 'SELECT YOUR FIRST-ROUND IMAGES'.

BOWIE - FIRST ROUND – 15 - Max 4 nature in first round - Max 3 images per author in first round

PLATE - FIRST ROUND – 10 - Max 3 nature in first round - Max 3 images per author in first round

To do this - Click on the blue boxes opposite the images you wish to select for Round One

⚠ To submit this entry to The Plate Trophy you must upload at least 15 images to your bank and you must select 10 first round images.

Entries
20

Entries selected for first round
0




Nature entries selected for first round
0

* Club First Round Selection: select 10 images (max 3 per author, max 3 nature)




FIRST	SURNAME	TITLE	IMAGE	N	CLUB FIRST ROUND SELECTION *
Janet	Russell	Haunting			<input checked="" type="checkbox"/>
Janet	Russell	Incoming Flight			<input type="checkbox"/>
					edit Janet Russell remove Janet Russell
					<input type="checkbox"/>












SPF Digital Guidance Notes – New Oct 2023

Once you've clicked on the blue box a tick will appear after a few seconds

3 # Nature entries selected for first round 1					
* Club First Round Selection: select 10 images (max 3 per author, max 3 nature)					
FIRST	SURNAME	TITLE	IMAGE	N	CLUB FIRST ROUND SELECTION *
Janet	Russell	Haunting			<input checked="" type="checkbox"/>
Janet	Russell	Incoming Flight			<input type="checkbox"/>
					edit Janet Russell remove Janet Russell
Cameron	Scott	Morning at New Lanark			<input type="checkbox"/>

The website again will keep count, including the number of nature images you have selected. See the full rules for more about the number per author, and number of nature images etc..

round images.					
# Entries 20					
# Entries selected for first round 10					
# Nature entries selected for first round 2					
* Club First Round Selection: select 10 images (max 3 per author, max 3 nature)					
FIRST	SURNAME	TITLE	IMAGE	N	CLUB FIRST ROUND SELECTION *
Janet	Russell	Haunting			<input checked="" type="checkbox"/>
Janet	Russell	Incoming Flight			
					edit Janet Russell remove Janet Russell
Cameron	Scott	Morning at New Lanark			

Gaile	Gray	A Woman's Touch			<input checked="" type="checkbox"/>
Gaile	Gray	White Horse Portrait			
					edit Gaile Gray remove Gaile Gray
Robert	Hendry	Giving the Slip			
Robert	Hendry	Early Morning Light			<input checked="" type="checkbox"/>
					edit Robert Hendry remove Robert Hendry
Libby	Smith	Glenfinnan Mist			
Libby	Smith	The Crossing			<input checked="" type="checkbox"/>
Libby	Smith	Carol Mist			<input checked="" type="checkbox"/>
Libby	Smith	Fallen Angel			
Libby	Smith	In the Chapel			
Libby	Smith	Storm Lashed			<input checked="" type="checkbox"/>
					edit Libby Smith remove Libby Smith
Gavin	Forrest	Pierre			

SPF Digital Guidance Notes – New Oct 2023

Once you have selected THE REQUIRED NUMBER OF FIRST ROUND IMAGES FOR THE COMPETITION BEING ENTERED; You will see the message at the top change to '**PROCEED TO STEP 2**' NB – You will not see this option if you have uploaded more than the maximum allowed number of images. Correct this number to proceed.

Click 'proceed to step 2' only when you are sure you have uploaded all the images you want to use in your bank and have selected your first round images. Note - You will not be able to change any of your images or your BANK or ROUND 1 SELECTION after this SO PLEASE MAKE SURE YOU DON'T HAVE ANY TYPOS BEFORE PROCEEDING

The screenshot shows the 'Carl Luke Test' admin interface. At the top, there's a green confirmation message: 'The changes have been saved.' Below it, a yellow warning icon precedes the text 'Proceed to step 2'. A red box highlights this button and the following information message: 'Click 'proceed to step 2' only when you are sure you have uploaded all the images you want to use in your bank and have selected your first round images.' Below this, statistics are listed: '# Entries: 20', '# Entries selected for first round: 10', and '# Nature entries selected for first round: 2'. A blue information box states: '* Club First Round Selection: select 10 images (max 3 per author, max 3 nature)'. At the bottom, a table lists entries with columns: FIRST, SURNAME, TITLE, IMAGE, N, and CLUB FIRST ROUND SELECTION *. The first entry is Janet Russell, titled 'Haunting', with a small image thumbnail and a checked checkbox in the selection column.

FIRST	SURNAME	TITLE	IMAGE	N	CLUB FIRST ROUND SELECTION *
Janet	Russell	Haunting			<input checked="" type="checkbox"/>

You will receive the following warning - Click '**Proceed to Step 2**' when you are happy, or 'Cancel' to check or re-edit your entry.

The screenshot shows the SPF website's confirmation dialog. At the top, there's a navigation bar with links like 'Logout', 'My account', 'Club admin', 'Competitions', and 'e-flash'. Below this, a warning message is displayed in a red-bordered box: 'Are you sure you want to proceed to step 2? You will no longer be able to change any of your images or your round 1 selection.' Below the warning, there are two buttons: 'Proceed to Step 2 and order your image bank' and 'Cancel', both highlighted with red boxes.

You are now ready to put your Bank of Images into your desired order.

You require to do this **before you 'submit' your entry** as this cannot be changed after it has been submitted, either by you or by the event organisers!! So don't press the 'submit' button at this stage.

SPF Digital Guidance Notes – New Oct 2023

Submit entry

Click 'submit entry' only when you are sure you are happy with the order of your image bank and you have clicked save (at bottom).

Order your club's bank of images

Click on the crosshair to drag and drop the rows below to change the order of the image bank, then click Save.

Show row weights

ORDER	TITLE		FIRST NAME	SURNAME	ROUND 1 SELECTION
+ 1	BF - Motocross Rider		Robert	Hendry	Yes
+ 2	BF - First Light on Black Mount		Robert	Hendry	No
+ 3	BF - Loyal Companion		Robert	Hendry	No
+ 4	BF - Blackmount		Cameron	Scott	Yes
+ 5	BF - Rain Check		Cameron	Scott	Yes

To re order your Bank of Images to the order you wish

Hold Left hand mouse button down and dragging up or down on the little 'plus' move symbol to the left hand side of each image number, dragging them in to the order you wish.

You will note that the image numbers do not change at this point.

Please Note – There is now no facility to order Round 1 separately, so this will also become the order of your Round 1 images

Order your club's bank of images

Click on the crosshair to drag and drop the rows below to change the order of the image bank, then click Save.




Show row weights

* Changes made in this table will not be saved until the form is submitted.

ORDER	TITLE		FIRST NAME	SURNAME	ROUND 1 SELECTION
+ 1	BF - Motocross Rider		Robert	Hendry	Yes
+ 7 *	BF - Storm Surge		Janet	Russell	Yes
+ 4 *	BF - Blackmount		Cameron	Scott	Yes
+ 9 *	BF - Redpoll		Ed	Willis	Yes
+ 5 *	BF - Rain Check		Cameron	Scott	Yes
+ 10 *	BF - Wedding Night		Gavin	Forrest	Yes
+ 2	BF - First Light on Black Mount		Robert	Hendry	No
+ 3	BF - Loyal Companion		Robert	Hendry	No

SPF Digital Guidance Notes – New Oct 2023

For this new order to be retained by the website, you require to click 'Save order of bank of images' at the bottom of the page. *Again **do not click 'submit'** until you have checked the order after you have 'saved' your order.*

+	18	BF - Guardians		Libby	Smith	No
+	19	BF - Hound Portrait		Alistair	Cox	Yes
+	20	BF - Waiting		Jim	Hill	No

Save order of bank of images

After saving you will see that the numbers have now corrected themselves to the new order.

✓ Weights saved successfully.








⚠ Submit entry

📘 Click 'submit entry' only when you are sure you are happy with the order of your image bank and you have clicked save (at bottom).

Order your club's bank of images

📘 Click on the crosshair to drag and drop the rows below to change the order of the image bank, then click Save.

Show row weights

ORDER	TITLE		FIRST NAME	SURNAME	ROUND 1 SELECTION	
+	1	BF - Motocross Rider		Robert	Hendry	Yes
+	2	BF - Storm Surge		Janet	Russell	Yes
+	3	BF - Blackmount		Cameron	Scott	Yes
+	4	BF - Redpoll		Ed	Willis	Yes
+	5	BF - Rain Check		Cameron	Scott	Yes
+	6	BF - Wedding Night		Gavin	Forrest	Yes
+	7	BF - First Light on Black Mount		Robert	Hendry	No

Once you are happy with the order, you are ready to continue to 'SUBMIT' your entry – *Remember you must have clicked 'Save order of bank of images' first to retain your image order.*

Once you have pressed the 'SUBMIT' button you will not be able to make any further changes to your entry. If you spot anything after this, please contact Libby on libby.neilsmith@btinternet.com

SPF Digital Guidance Notes – New Oct 2023

Logout My account Club admin Competitions

e-flash

Home News Diary Clubs RAP PAGB SPF Executive Contact

SPF Events External Competitions Distinctions Galleries

BF Carlisle Camera Club

Weights saved successfully.

Submit entry

Click 'submit entry' only when you are sure you are happy with the order of your image bank and you have clicked save (at bottom).

Order your club's bank of images

Click on the crosshair to drag and drop the rows below to change the order of the image bank, then click Save.

ORDER	TITLE	FIRST NAME	SURNAME	ROUND 1 SELECTION
1	BF - Motocross Rider	Robert	Hendry	Yes
2	BF - Storm Surge	Janet	Russell	Yes
3	BF - Blackmount	Cameron	Scott	Yes

You will then be given the option to 'Cancel' the submit option, or asked to confirm by clicking 'Submit this Entry' if it is correct – *Please double check all of the details are correct*

Logout My account Club admin Competitions

e-flash

Home News Diary Clubs RAP PAGB SPF Executive Contact

SPF Events External Competitions Distinctions Galleries

Are you sure you want to submit this entry? You will not be able to amend it further.

ORDER	TITLE	AUTHOR	NATURE	ROUND 1 SELECTION
BF_1	Motocross Rider	Robert Hendry		Yes
BF_2	Storm Surge	Janet Russell		Yes
BF_3	Blackmount	Cameron Scott		Yes
BF_4	Redpoll	Ed Willis	N	Yes
BF_5	Rain Check	Cameron Scott		Yes
BF_6	Wedding Night	Gavin Forrest		Yes
BF_7	I Love Nicky	Mary Gibson		Yes
BF_8	The Glider Boys	Hunter Kennedy		No
BF_9	Stateley Gentleman	Janet Russell		No
BF_10	The Millers Son	Libby Smith		No
BF_11	alone	Chris Bonnington		No
BF_12	Waiting	Jm Hill		No
BF_13	First Light on Black Mount	Robert Hendry		No
BF_14	Lady of the River	Gavin Forrest		No
BF_15	Hound Portrait	Alistair Cox		Yes
BF_16	Loyal Companion	Robert Hendry		No
BF_17	Gone	Libby Smith		No
BF_18	Anticipation	Mary Gibson		No
BF_19	Amran Sunrise	Cameron Scott		No
BF_20	Guardians	Libby Smith		No

Submit this entry Cancel

ONCE YOU CLICKED THE 'SUBMIT THIS ENTRY' YOU WILL NOW SEE YOURSELF BACK AT THE BELOW SCREEN. THIS TIME YOU WILL SEE A PRINT OPTION AND THE MESSAGE –

AFTER YOU HAVE SUBMITTED YOUR ENTRY TO THE SPF DIGITAL CHAMPIONSHIP, YOU WILL SEE A PRINT BUTTON HERE.

SPF Digital Guidance Notes – New Oct 2023

Logout My account Club admin Competitions

THE SCOTTISH PHOTOGRAPHIC FEDERATION

Home News Diary Clubs FIAP PAGB SPF Executive Contact

SPF Events External Competitions Distinctions Galleries

Competitions - club admin

TITLE	OPEN?	CLOSED?
SPF Digital Championship Plate Trophy	No	No
SPF Digital Championship Bowie Trophy	Yes	Yes
SPF Annual Portfolios	Yes	Yes
SPF Print Championship	Yes	Yes

SPF Digital Championship Bowie Trophy Entry

TITLE	# ENTRIES	# RDI ENTRIES SELECTED	# NATURE RDI ENTRIES SELECTED	PRINT	SUBMITTED
BF Carluke Camera Club	20	8	2	print	Yes

After you have submitted your entry to the SPF Digital Championship, you will see a print button here. Please enclose a copy of your Entry

TO PRINT A COPY OF YOUR ENTRY FORM – Left mouse click on the green 'Print' text, this will bring up the following

NB this gives you both the order of your Bank of Images and lists your 1st Round Images as well in the order they will be projected. You can log back in and access this area at any time.

scottish-photographic-federation.org/print/admin-print-entry-form...

BF - Carluke Camera Club

SPF Digital Championship - The Plate Trophy Entry Form

Image Bank

Bank Order	Title	First	Surname	N	Club Selection
01	Haunting	Janet	Russell		Yes
02	Incoming Flight	Janet	Russell		
03	Morning at New Lanark	Cameron	Scott		
04	Mistle Thrush	Edd	Willis	N	Yes
05	Fading Beauty	Gaillie	Gray		
06	Hydrangeas	Gaillie	Gray		Yes
07	Black Horse	Gaillie	Gray		
08	A Woman's Touch	Gaillie	Gray		Yes
09	White Horse Portrait	Gaillie	Gray		
10	Giving the Slip	Robert	Hendry		
11	Early Morning Light	Robert	Hendry		Yes
12	Glenfinnan Mist	Libby	Smith		
13	The Crossing	Libby	Smith		Yes
14	Caol Mist	Libby	Smith		Yes
15	In the Chapel	Libby	Smith		
16	Storm Lashed	Libby	Smith		Yes
17	Pierre	Gavin	Forrest		
18	Start of the Working Day	Gavin	Forrest		
19	Autumns First Flush	Gavin	Forrest		Yes
20	cuckoo	Mary	Gibson	N	Yes

BF - Carluke Camera Club

SPF Digital Championship Entry Form

Round 1 Entry

Right mouse click anywhere on the screen showing the above to get the 'printer' options to come up

Order	Title	Author	Nature	Round 1 Selection
BF_1	Motocross Rider	Robert Hendry		Yes
BF_2	Storm Surge	Janet Russell		Yes
BF_3	Blackmount	Cameron Scott		Yes
BF_4	Redpoll	Ed Willis	N	Yes
BF_5	Rain Check	Cameron Scott		Yes
BF_6	Wedding Night	Gavin Forrest		Yes
BF_7	I Love Nicky	Mary Gibson		Yes
BF_8	The Glider Boys	Hunter Kennedy		No
BF_9	Stateley Gentleman	Janet Russell		No
BF_10	The Millers Son	Libby Smith		No
BF_11	alone	Chris Bonnington		No
BF_12	Waiting	Jim Hill		No
BF_13	First Light on Black Mount	Robert Hendry		No
BF_14	Lady of the River	Gavin Forrest		No
BF_15	Hound Portrait	Alistair Cox		Yes
BF_16	Loyal Companion	Robert		No
BF_17	Gone	Libby S		No
BF_18	Anticipation	Mary G		No
BF_19	Arran Sunrise	Camer		No
BF_20	Guardians	Libby S		No

Round 1 images

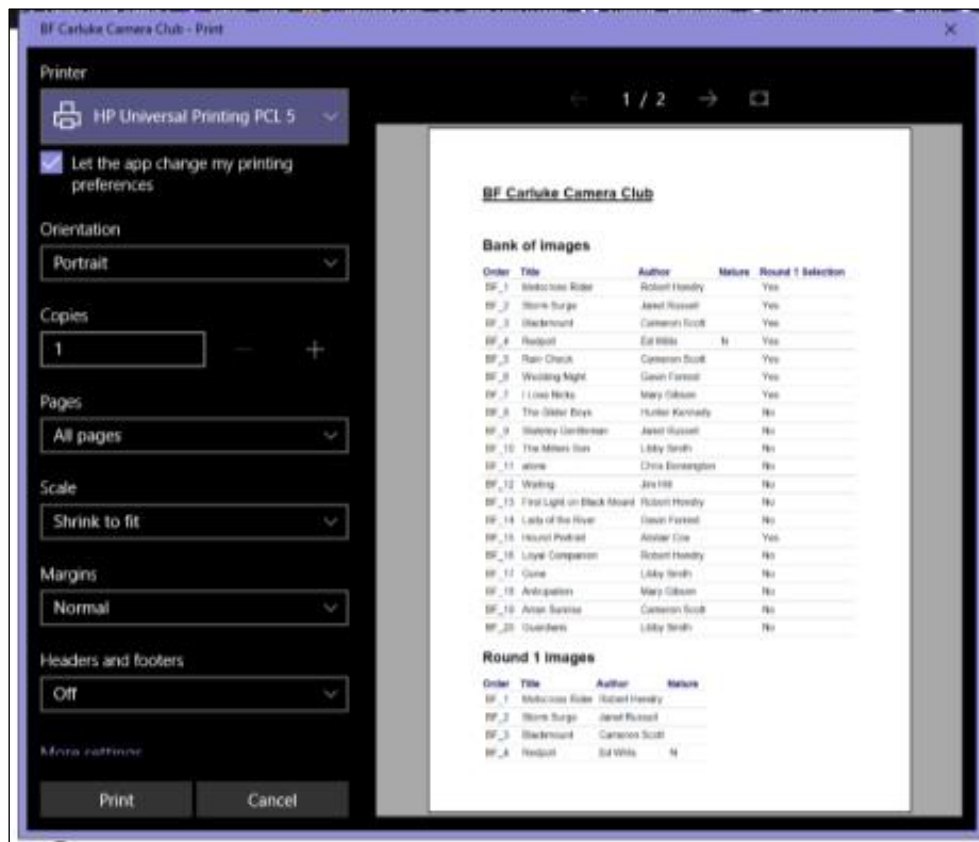
Order	Title	Author	Nature
BF_1	Motocross Rider	Robert Hendry	
BF_2	Storm Surge	Janet Russell	

Or go to the tools option in your browser and choose the 'Print' option.

SPF Digital Guidance Notes – New Oct 2023

Your Printing menu will come up.

Select the number of copies you require and **print on A4 paper** please.



PLEASE ENCLOSE A COPY OF THIS ENTRY FORM WITH YOUR ENTRY FEE OF £20 (CHEQUES MADE PAYABLE TO 'SPF') AND SEND TO JOE PRIOR AND HIS ADDRESS AND THE DATE FOR PAPERWORK AND PAYMENT TO ARRIVE BY WHICH WILL BE SUPPLIED IN THE RULES.

Remember to print a copy for yourself and bring it with you, this will not be available for you on the day, and you will require to keep a copy of your own scores!

IF YOU NOTICE ANY ERRORS AFTER YOU HAVE COMPLETED YOUR ENTRY, PLEASE LET LIBBY SMITH KNOW AS SOON AS POSSIBLE. IF YOU EMAIL HER BEFORE SHE PROCESSES THE ENTRY, SHE MAY BE ABLE TO MAKE A CORRECTION FOR YOU.